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|  SACVALLEY MEDSHARE | POLICY: <i>Policy, Procedure, Forms: Document Consistency and Audit Requirement</i> | POLICY NUMBER: SVMS-17.001 |
| | Compliance Requirement 42 CFR Part 485, Subpart F 485.635(a)(2), (4) | Author: Elizabeth L Steffen Revised By: |

Purpose and Principles:

The purpose of the of the Policy, Procedure, Forms: Document Consistency and Audit Requirement is to ensure that SacValley MedShare (SVMS) maintains working policies and procedures that adhere to state and federal requirements for the operation of an Health Information Exchange (HIE).

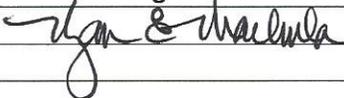
Scope and Accountability:

The Executive Director (ED) of SVMS shall be responsible for ensuring that all policies, procedures, and forms are maintained, updated as regulations change, and reviewed on an annual basis using the Annual Policy Review template.

The Board of Directors of SVMS shall be responsible for approving all policies, procedures and forms.

Policy Statement:

SacValley MedShare shall develop, approve, revise, review, and maintain all policies, procedures, forms, and templates applicable to the operation of a Health Information Exchange and per all applicable state and federal regulations to ensure proper governance of the operation as well as provide consistency with all documentation.

| Authorization | Name | Signature | Date |
|--------------------|------------------|--------------------------------------------------------------------------------------|----------|
| Board Chair | Myron E. Machula |  | 4/3/2015 |
| Compliance Officer | | | |
| Executive Director | | | |

| Version | Date | Author | Comment |
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| .001 | 01/19/2015 | E. Steffen | Initial release. |
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