SACVALLEY MEDSHARE	POLICY: *Notification of Privacy Practices and Consent*	POLICY NUMBER: *SVMS-08.001*
Compliance Requirement	Author: Elizabeth L Steffen	Origination Date: 01/05/2015
45 C.F.R. § 164.520, 520(b), 520(b)(1)(ii)(A), 520(c)(2), (3), 520(c)(1), (3), 520(c)(2)(ii))	Revised By:	Revised Date:

Purpose and Principles:

The purpose of the Notification of Privacy Practices and Consent Policy is to ensure that all applicable laws and regulations, both state and federal, are followed with regard to participants' agreement to take part in SacValley Medshare's Health Information Exchange and the Patient's consent to have his or her information included.

Scope and Accountability:

This policy applies to all Participants, regardless of electronic health record system.

Policy Statement:

All Participants of SacValley MedShare (SVMS) Health Information Exchange (HIE) shall develop and maintain a notice of privacy practices according to the Federal Health Information Portability and Accountability Act (HIPAA). All participants of SVMS HIE shall provide their patients with information about how to opt-out, and the consequences of opting out. It is the responsibility of the patient to communicate to SVMS his or her desire to opt-out of SacValley MedShare. SVMS shall receive and process all opt-out requests in a timely manner.

Authorization	Name	Signature	Date
Board Chair	Myron E. Machula	[illegible]	2/5/2015
Compliance Officer			
Executive Director			

Reference:

Central Illinois Health Information Exchange Privacy Policies. (2011, December)

Markel Foundation. (2014, December). *P2: Model Privacy Policies and Procedures for Health Information Exchange.* Retrieved December 29, 2014 from http://www.markle.org/health/markle-common-framework/connecting-professionals/p2?page=3

U.S. Department of Health & Human Services. Health Information Privacy. (2003, April). *Notice of Privacy Practices for Protected Health Information.* Retrieved January 7, 2015 from http://www.hhs.gov/ocr/privacy/hipaa/understanding/coveredentities/notice.html

Version	Date	Author	Comment
.001	01/19/2015	E. Steffen	Initial release.