

 SACVALLEY MEDSHARE	POLICY: <i>Governance</i>	POLICY NUMBER: <i>SVMS-03.001</i>
	Compliance Requirement	Author: Elizabeth L Steffen
Office of the National Coordinator for Health Information Technology	Revised By:	Revised Date:

Policy Statement:

Organizational Principles: SacValley MedShare (SVMS) will operate with transparency and openness. SVMS shall also ensure that all policies, procedures, and practices adhere to all applicable state, federal, and local laws, rules, and regulations. Where possible, promotion of inclusive participation and sufficient stakeholder representation will be included in policy, procedure, and practice development. All activities will be consistent and equitable.

Trust Principles: SVMS will make certain that notices of privacy practices are available to the public in a form that is easily understandable and that such documents are updated as necessary according to state, federal, and local laws, rules and regulations. SVMS will ensure that it, consistent with applicable law; provides consistent consent practices for Personally Identifiable Information (PII), affords the capability to access and correct PII, and ensures that PII is correctly matched to the patients record.

Business Principles: SVMS will assure that all participants are treated fairly and that no contracts, services, fees, etc. will prevent Protected Health Information (PHI) from being electronically exchanged. SVMS will maintain and make available updated information about the business, its practices, and standard operating procedures.

Technical Principles: SVMS shall ensure that technology is implemented to support the Trust and Business principles.

Authorization	Name	Signature	Date
Board Chair	<i>Nylon Machula</i>	<i>Nylon Machula</i>	11/5/15
Compliance Officer			
Executive Director			

Reference:

Office of the National Coordinator. (May 2013.) *Governance Framework for Trusted Electronic Health Information Exchange*. Retrieved July 16, 2015 from <http://healthit.gov/hiegovernance>

Version	Date	Author	Comment
.001	11/05/2015	E. Steffen/Dr. Dorsey-Tyler/J. Helvey	Initial release.