



February 02, 2017

1500 – 1700

Enloe Conference Center
1528 Esplanade
Chico, CA
Room 106

BOARD OF DIRECTORS MEETING

AGENDA FOR FEBRUARY 02, 2017

| | | | |
|---------------------------|----------------------|-------------------------------------|-----------------------------------|
| Meeting called by: | Myron Machula | Type of meeting: | Board of Directors Meeting |
| Facilitator: | Myron Machula | Note taker & Timekeeper: | Elizabeth Steffen |

AGENDA ITEMS

| Topic | Presenter | Time Period |
|---|-----------------------------|-------------|
| ✓ Call to Order & Introductions | Myron Machula | 5 minutes |
| ✓ Approval of Minutes from 01/05/2017 | Myron Machula | 5 minutes |
| ✓ Finance: | Gary Kemske & Myron Machula | 15 minutes |
| ○ Review and approval of amended report for December 2016 | Gary Kemske | |
| ○ Review and approval of report for January 2017 | Gary Kemske | |
| ○ SVMS Credit Card Status | Myron Machula | |
| ○ Project Manager Status | Myron Machula | |
| ○ Suzanne Ness Contract | Myron Machula | |
| ✓ Progress on Expansion: Including Quest and eHealth eXchange | Charles Kitzman | 15 minutes |
| ✓ Operational Report | Ken Park | 15 minutes |
| ✓ Development Committee Report | Elizabeth Steffen | 15 minutes |
| ○ Procedure SVMS-PRO-061 for approval with forms | Elizabeth Steffen | |
| ✓ Board Member Update Memo for Approval | Elizabeth Steffen | 10 minutes |
| ✓ Strategic Planning Retreat Agenda | Myron Machula | 15 minutes |
| ✓ Other Business | Myron Machula | 5 minutes |
| ✓ Next Meeting date is 03/02/17 @ 1500 | Myron Machula | 5 minutes |

OTHER INFORMATION

- Attachments:**
- January 05, 2017 Board Minutes
 - December 2016 Amended Financial Report
 - January 2017 Financial Report
 - Accounts Receivable as of 01/30/17
 - Balance Sheet as of 01/30/17
 - Running Ledger as of 01/24/17
 - Contract for Suzanne Ness
 - SVMS-PRO-016.001 Quality of Displayed Data Procedure
 - SVMS-FORM-063.001 Data Quality Submission Form
 - SVMS-FORM-064.001 Data Quality Problem Inform Participant Notice
 - SVMS-FORM-065.001 Data QA Problem Log
 - Board Memo Update to Board Roster
 - Strategic Planning Retreat Agenda Topics